



**JABATAN
PENERANGAN
MALAYSIA**

JaPen/PU/MKK/KADM-01/F4

Please attach 2
passport sized
photos here

**MEDIA ACCREDITATION CARD APPLICATION FORM
DEPARTMENT OF INFORMATION, MALAYSIA
(For Foreign Media Representative)**

PARTICULARS OF APPLICANT	ENDORSEMENT BY EDITOR OR REPRESENTATIVE OF MEDIA ORGANIZATION
<p>Name:</p> <p>Current Address in Malaysia:</p> <p>Telephone No:</p> <p>I/C No: <i>(For Malaysian)</i></p> <p>Date of Birth:</p> <p>Gender:</p> <p>Nationality:</p> <p>Date of Arrival in Malaysia:</p> <p>Passport No: <i>(For Foreigner)</i></p> <p>Place of Issue:</p> <p>Passport Expiry Date:</p> <p>Designation:</p> <p>Previous Malaysian Media Accreditation Card No:</p> <p>Status: New Application/Renewal <i>(Please Circle)</i></p>	<p>I hereby certify that Mr/Miss/Mrs _____</p> <p>_____</p> <p>is a representative of our organization and that he/she has been assigned to Malaysia.</p> <p>Name:</p> <p>Designation:</p> <p>Organization:</p> <p>Signature:</p> <p>Date:</p> <p>Agency Seal:</p>
PARTICULARS OF MEDIA ORGANIZATION	DECLARATION OF APPLICANT
<p>Name of Media Organization:</p> <p>Address of Media Organization:</p> <p>Telephone No:</p> <p>Fax No:</p> <p>E-mail Address:</p>	<p>I hereby declare that the above information given is true :</p> <p>Signature of Applicant :</p> <p>.....</p> <p>Date :</p>

ENDORSEMENT BY MINISTRY OF FOREIGN AFFAIR

Endorsement by External Information Division Ministry of Foreign Affairs, Malaysia Endorsing Officer Name : Designation : Date : Signature :	Comments
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FOR OFFICIAL USE ONLY

This application is: APPROVED/NOT APPROVED Media Accreditation Card No: <input style="width: 100px; height: 15px;" type="text"/> Date of Issue: Date of Expiry:	Name : Signature of Approving Officer : Date :
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INSTRUCTION

1. **For Malaysians working for Foreign Media Agencies based in Malaysia**
 - Original application form
 - 2 recent passport-size photographs. Scanned photos are prohibited
 - Photocopy of Identification Card/Passport
 - Letter of authorization from media organisation.
 - For renewal please enclose your previous Media Accreditation Card

2. **For Foreign Media Representative working in Malaysia**
 - Original application form
 - 2 recent passport-size photographs. Scanned photos are prohibited
 - Photocopy of Identification Card/Passport
 - Working Permit
 - Letter of authorization from media organisation.
 - For renewal please enclose your previous Media Accreditation Card/photocopy Police Report if loses
 - Application for card renewal can be done at least 14 days from the expiry date of the existing card

3. **For Foreign Media Representatives (Short Term Visit)**
 - Original application form
 - 2 recent passport-size photographs. Scanned photos are prohibited
 - Photocopy of Identification Card/Passport
 - Letter of authorization from media organisation with working itinery
 - Letter of recommendation from any Malaysian Missions Overseas/Embassies in Malaysia

4. The name of the applicant and the organisation must be written on the back of the passport-size photographs.

5. **Application must be endorsed by the Editor or the Chief Representative of media organisation and Endorsement by External Information Division Ministry of Foreign Affairs, Malaysia**

6. All application must be submitted to the :

**Director, Media and Corporate Communications,
 Department of Information, Malaysia,
 Level 10th Kompleks Kementerian Komunikasi dan Multimedia Malaysia,
 No 49 Persiaran Perdana
 62100 Putrajaya
 Tel: 603-8911 7382
 Fax: 603- 8911 7544 (News Room)**