



Please attach 2
passport sized
photos here

MEDIA ACCREDITATION CARD APPLICATION FORM
DEPARTMENT OF INFORMATION, MALAYSIA
(For Foreign Media Representative)

PARTICULARS OF APPLICANT	ENDORSEMENT BY EDITOR OR REPRESENTATIVE OF MEDIA ORGANIZATION
<p>Name:</p> <p>Current Address in Malaysia:</p> <p>Telephone No:</p> <p>I/C No: <i>(For Malaysian)</i></p> <p>Date of Birth:</p> <p>Gender:</p> <p>Nationality:</p> <p>Date of Arrival in Malaysia:</p> <p>Passport No: <i>(For Foreigner)</i></p> <p>Place of Issue:</p> <p>Passport Expiry Date:</p> <p>Designation:</p> <p>Previous Malaysian Media Accreditation Card No:</p> <p>Status: New Application/Renewal <i>(Please Circle)</i></p>	<p>I hereby certify that Mr/Miss/Mrs _____</p> <p>_____</p> <p>is a representative of our organization and that he/she has been assigned to Malaysia.</p> <p>Name:</p> <p>Designation:</p> <p>Organization:</p> <p>Signature:</p> <p>Date:</p> <p>Agency Seal:</p>
PARTICULARS OF MEDIA ORGANIZATION	DECLARATION OF APPLICANT
<p>Name of Media Organization:</p> <p>Address of Media Organization:</p> <p>Telephone No:</p> <p>Fax No:</p> <p>E-mail Address:</p>	<p>I hereby declare that the above information given is true :</p> <p>Signature of Applicant : _____</p> <p>.....</p> <p>Date :</p>

ENDORSEMENT BY MINISTRY OF FOREIGN AFFAIRS

Endorsement by
Division of Communication and Public Diplomacy,
Ministry of Foreign Affairs, Malaysia

Comments**Endorsing Officer**

Name :

Designation :

Date :

Signature :

FOR OFFICIAL USE ONLY

This application is:

APPROVED/NOT APPROVEDMedia Accreditation Card No:

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Date of Issue:

Date of Expiry:

Name :

Signature of Approving Officer :

Date :

INSTRUCTION**1. For Malaysians working for Foreign Media Agencies based in Malaysia**

- Original application form
- 2 recent passport-size photographs. Scanned photos are prohibited
- Photocopy of Identification Card/Passport
- Letter of authorization from media organisation.
- For renewal please enclose your previous Media Accreditation Card

2. For Foreign Media Representative working in Malaysia

- Original application form
- 2 recent passport-size photographs. Scanned photos are prohibited
- Photocopy of Identification Card/Passport
- Working Permit
- Letter of authorization from media organisation.
- For renewal please enclose your previous Media Accreditation Card/photocopy Police Report if loses
- Application for card renewal can be done at least 14 days from the expiry date of the existing card

3. For Foreign Media Representatives (Short Term Visit)

- Original application form
- 2 recent passport-size photographs. Scanned photos are prohibited
- Photocopy of Identification Card/Passport
- Letter of authorization from media organisation with working itineraries
- Letter of recommendation from any Malaysian Missions Overseas/Foreign Missions in Malaysia/Ministry of Foreign Affairs, Malaysia
- Application for short term visit will need the minimum of 3 working days for consideration upon the submission of a complete application form to the Department of Information, Malaysia

4. The name of the applicant and the organisation must be written on the back of the passport-size photographs.

5. **Application must be endorsed by the Editor or the Chief Representative of media organisation and Endorsement by Division of Communication and Public Diplomacy, Ministry of Foreign Affairs, Malaysia**

6. All application must be submitted to the :

**Director, Media and Corporate Communications,
Department of Information, Malaysia,
Level 10th Kompleks Kementerian Komunikasi dan Multimedia Malaysia,
No 49 Persiaran Perdana
62100 Putrajaya
Tel: 603-8911 7381
Fax: 603- 8911 7544 (News Room)**